

CITY OF WILLIAMS CITY COUNCIL

**REGULAR MEETING
JULY 27, 2023
7:00 P.M.**

**CITY COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

AGENDA

PURSUANT TO A.R.S. #38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE CITY COUNCIL AND THE GENERAL PUBLIC THAT THE CITY COUNCIL WILL HOLD A MEETING OPEN TO THE PUBLIC **THURSDAY, JULY 27, 2023, AT 7:00 P.M.** IN THE CITY COUNCIL CHAMBERS, 113 S. FIRST STREET, WILLIAMS, ARIZONA. THE COUNCIL MAY, BY MOTION, RECESS INTO EXECUTIVE SESSION FOR (A) LEGAL ADVICE IN ACCORDANCE WITH A.R.S. §38-431.03(A)(3), OR (B) DISCUSSION OR CONSIDERATION OF RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION IN ACCORDANCE WITH A.R.S. §38-431.03(A)(2), TO DISCUSS AND CONSIDER ANY ITEM CONTAINED IN THIS AGENDA. THE COUNCIL WILL DISCUSS AND MAY TAKE ACTION ON THE FOLLOWING MATTERS:

I. PROCEDURES

- A. Call to Order
- B. Pledge of Allegiance and Invocation
- C. Roll Call
 - _____ Mayor Dent
 - _____ Vice Mayor McNelly _____ Councilmember Campbell
 - _____ Councilmember Cowen _____ Councilmember Edes
 - _____ Councilmember Fritsinger _____ Councilmember Payne
- D. Approval of Minutes for July 13, 2023
- E. Adopt Agenda

II. PRESENTATIONS –Jon Worner of KR Saline will present information regarding the power cost adjuster and another opportunity to buy into another solar project.

III. PUBLIC PARTICIPATION

The Council cannot act upon items presented during the public participation portion of the agenda. Individual Council members may ask the public questions or respond to any criticisms. Still, the open meeting law prohibits the members from discussing or considering the items among themselves until the matter is officially placed on the agenda. However, the open meeting law allows the City Council to ask staff to review a case or place it on a future Council agenda. A person has a five-minute time period to speak. If a person has a written presentation that requires more than five minutes to present verbally, they should indicate the estimated time required on the sign-up sheet. The presiding officer may grant additional time if the agenda for the meeting is not too full. A registered spokesperson for a recognized community organization shall be afforded ten minutes provided other members of the same organization agree beforehand to withhold their comments on the same subject.

Certification of Posting

The undersigned hereby certifies that a copy of this notice was duly posted at Williams City Hall interior board and exterior board in accordance with the statement filed by the City Council with the City Clerk.

Date: _____ Time: Before 5 p.m. By: _____

City Clerk Pamela Galvan

CITY OF WILLIAMS CITY COUNCIL

**REGULAR MEETING
JULY 27, 2023
7:00 P.M.**

**CITY COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

AGENDA

IV. CONSENT AGENDA ITEMS –

A. Approval of purchase orders.

V. NON-CONSENT AGENDA ITEMS

CONVENE TO PUBLIC HEARING

Pursuant to A.R. S. #38-431.02, a Public Hearing will be held on the Proposed Fiscal Year 2023-2024 Budget so the public will be informed and has an opportunity to ask questions and offer input.

RECONVENE TO REGULAR MEETING

B. Council will consider and take action regarding approving the proposed Fiscal Year 2023/2024 Budget for publication.

C. Consideration and action regarding Resolution No. 1432 preliminary steps to become a participant employer in the PSPRS on behalf of Williams's full-time paid firefighter.

D. Consideration and action regarding the Council's approval of the employment of a related employee.

VI. REPORTS, CURRENT EVENTS, AND INFORMATION ITEMS

Mayor and Council

Staff

VII. ADJOURN

I. PROCEDURES**A. Call to Order 7:00 PM**

Mayor Dent called the meeting to order, and Kerry-Lynn Moede provided the invocation.

B. Roll Call

Present: Mayor Don Dent, Vice-Mayor Frank McNelly, Councilmember Michelle Campbell, Councilmember Mike Cowen, Councilmember Ken Edes, and Councilmember Craig Fritsinger. Absent was Councilmember Lee Payne.

Present City Staff: City Manager Tim Pettit, Police Chief Tad Wygal, Public Works Director Aaron Anderson, Fire Chief Chase Pearson, and City Clerk Pamela Galvan.

C. Approval of Minutes for June 22, Budget Work Session, June 22 Regular, and July 6, 2023, Budget Work Session, meetings.

Motion: To approve the Minutes for June 22, 2023, and July 6 Special Meetings.

Action: Approved

Moved by Councilmember Edes, ***Seconded by*** Councilmember Campbell. ***The motion passed unanimously.***

D. Adopt Agenda

Motion: To approve the agenda as presented.

Action: Adopted

Moved by Councilmember Payne, ***Seconded by*** Councilmember Cowen. ***The motion passed unanimously.***

II. PRESENTATIONS – None**III. PUBLIC PARTICIPATION – Robin Eckle-Smith thanks the council for the stop sign.****IV. CONSENT AGENDA ITEMS – None**

A. Approval of the check register for the month ending June 30, 2023.

B. Approval of purchase orders.

Motion: To approve the purchase orders as presented.
Moved by Councilmember Cowen, ***Seconded by*** Councilmember Payne.
Motion passed unanimously

V. NON-CONSENT AGENDA ITEMS

C. Consideration and action regarding the written findings of the Wastewater Treatment Plant moratorium.

Mayor Dent referred to the (3-page) findings and directed the public to the city website to view the entire document. The findings state the case for declaring a moratorium.

We will have a final meeting on August 24, 2023, to go over and allow for a public hearing.

Mayor Dent noted that he and Tim are working on the financial side of this to keep it moving along.

Kerry-Lynn Moede inquired about existing projects currently in process and will not be affected by the moratorium. *Reply:* There are none on the commercial or subdivision.

With the council's approval, tonight will begin the 30-day advance notice of a moratorium, which will be addressed at the August 24, 2023, Council meeting.

Motion: To accept the written findings of the Wastewater Treatment Plant.
Moved by Councilmember Payne, ***Seconded by*** Councilmember Cowen.
Motion passed unanimously

D. Consideration and action regarding adjustment to cemetery fees.

Tim Pettit explained why the fee increase and the criteria to qualify citizens for the existing local rate.

Motion: To approve the adjustment to the cemetery fees.
Moved by Councilmember McNelly, ***Seconded by*** Councilmember Fritsinger.
Motion passed unanimously

E. Consideration and action regarding the renewal of the Fire's VFIS insurance.

Chief Pearson explained the type of coverage for the volunteer firefighters. He is asking for an additional Family Mental Health component this year for \$300.00.

It was clarified that volunteers are covered immediately and are automatically enrolled.

Motion: To approve the renewal of the Fire's VFIS insurance.

Moved by Councilmember Edes, ***Seconded by*** Councilmember Payne.
Motion passed unanimously

VI. REPORTS, CURRENT EVENTS, AND INFORMATION ITEMS**Mayor and Council –**

- Mayor and Tim will continue to work with the sources and get documentation. We were number two on NACOG's list for project work; the state dropped the list and ignored it. NACOG is trying to set us up with the legislature early on and take our top priority list to them requesting support. Rodeo Rd and the ADOT yard to town with a sidewalk.

Staff –

- Tim Pettit mentioned that we got the completion on Route 66.
- Aaron Anderson noted Dogtown water line will be walked-through next week; it is all done.
- Chief Pearson thanked the council for supporting his attendance at the AZ Fire Chief meeting. They offer great training programs and allow him to network.

VII. ADJOURN 7:25 PM

Mayor Don Dent

ATTEST:

City Clerk Pamela Galvan

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 4

JULY 13, 2023
COUNCIL ACTION

CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on July 13, 2023. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 17th day of July 2023.

City Clerk Pamela Galvan



City of Williams

Purchased Power Cost Adjustor (PCA) & AEPCO Solar Project

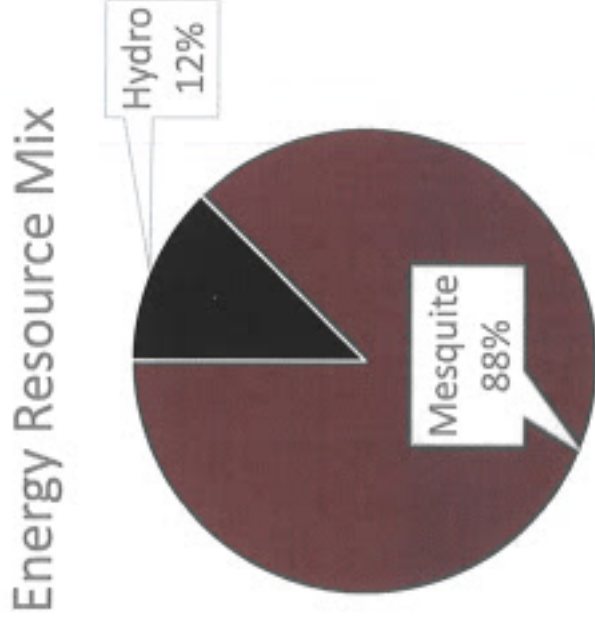
Update July 27, 2023

Prepared by K. R. Saline & Associates, PLC.



Williams 2023 Energy Supply

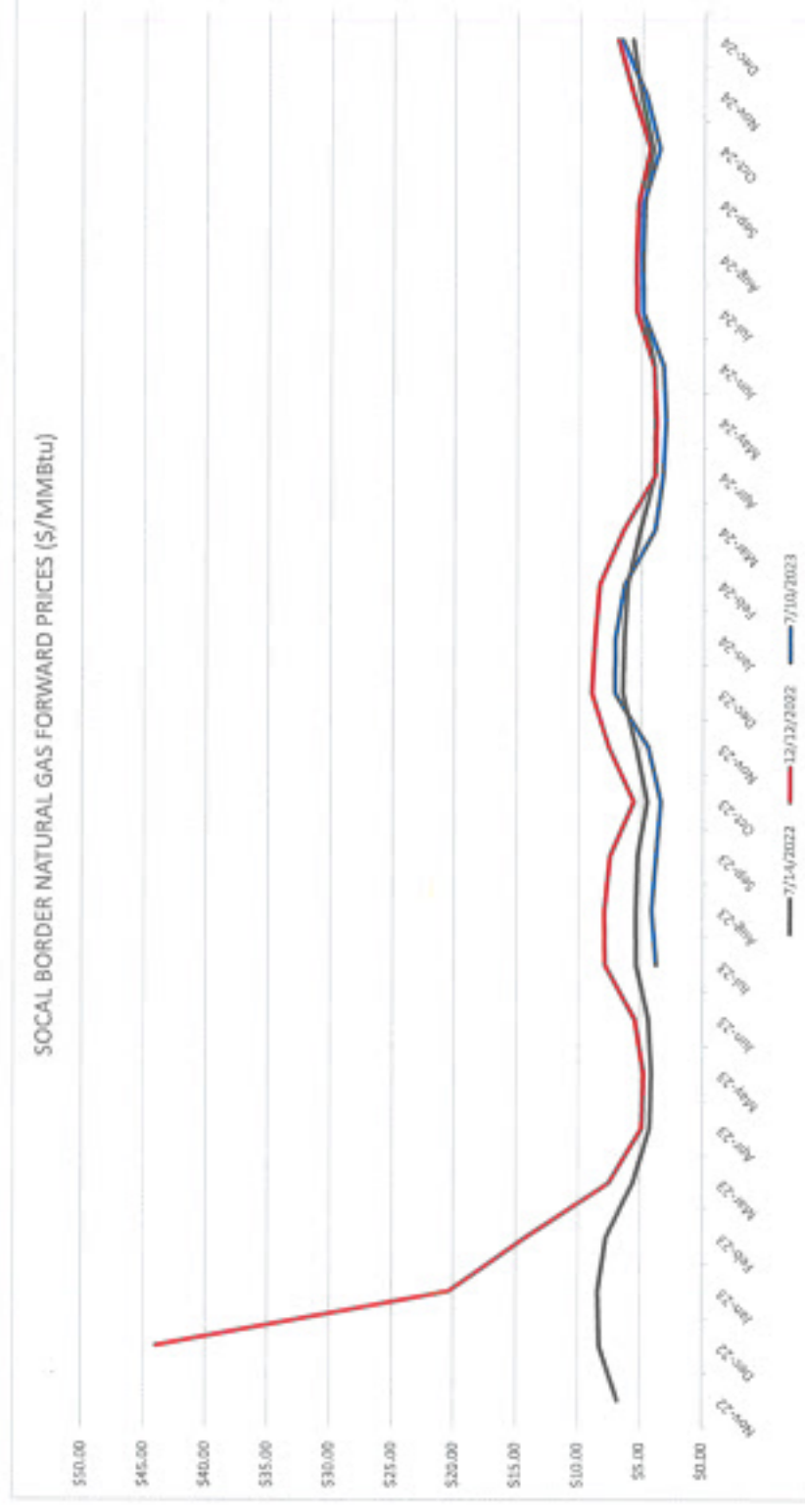
- Represents ~70-80% of the Total Electric Budget \$\$
- Purchased Resources
 - Hydro
 - Boulder Canyon Project
 - Parker Davis Project
 - Thermal - Gas
 - SPPA – Mesquite
- Brightnight (BOCA) Solar May 2025 will provide approximately 25% of energy needs



Natural Gas Prices (\$/MMBtu) @ SoCal Border – Rate Study Estimates vs Actuals



Natural Gas Forward Prices



Power Cost Adjustor Calculation January 2023

Williams Power Cost Adjustor Calculation for CY22
PCA Rate Adder (Additional **COSTS** Passed Through To Customers)

		Total Actual Energy Costs	Energy Sales (KWh)	Average Power Actual Cost (APC)	Base Power Cost (BPC)	Under Collection/(Over Collection) of Costs	Power Cost Adjustor (PCA)
January-22	Actual	\$206,915	4,335,398	\$0.0477	\$0.0323	\$66,765	\$0.0154
February-22	Actual	\$155,314	4,069,932	\$0.0382	\$0.0323	\$24,013	\$0.0059
March-22	Actual	\$139,481	4,030,801	\$0.0346	\$0.0323	\$9,271	\$0.0023
April-22	Actual	\$180,825	3,799,845	\$0.0476	\$0.0323	\$58,138	\$0.0153
May-22	Actual	\$244,427	3,847,159	\$0.0635	\$0.0323	\$120,031	\$0.0312
June-22	Actual	\$299,873	4,249,982	\$0.0706	\$0.0323	\$162,774	\$0.0383
July-22	Actual	\$272,940	4,452,522	\$0.0613	\$0.0323	\$129,123	\$0.0290
August-22	Actual	\$332,785	4,015,612	\$0.0829	\$0.0323	\$203,190	\$0.0506
September-22	Actual	\$304,841	3,846,875	\$0.0792	\$0.0323	\$180,418	\$0.0469
October-22	Actual	\$163,873	3,654,765	\$0.0448	\$0.0323	\$45,685	\$0.0125
November-22	Actual	\$497,385	4,220,867	\$0.1178	\$0.0323	\$360,884	\$0.0855
December-22	Estimated	\$847,808	4,335,398	\$0.1956	\$0.0323	\$707,970	\$0.1633
Total		\$3,646,469	48,859,156	\$0.0746	\$0.0323	\$2,068,263	\$0.0423
Distribution Losses 7.0%							

Current PSA

\$0.0000

PCA Billed to Customers in 2023 **\$0.0423**

Power Cost Adjustor (PCA) – Council Approved

- This Power Cost Adjustor (PCA) rate reflects changes in power costs due to a variety of factors including fluctuating costs and availability of electricity from our long-term power contracts, market purchases and fuel costs.
- *In January, Council approved a PCA of **\$0.0423/kWh***

Power Cost Adjustor Calculation July 2023 Update

Williams Power Cost Adjustor Calculation for CY23 PCA Rate Adder (Adjustor Fund Balance) July-23

	Total Actual Energy Costs	Energy Sales (KWh)	Average Power Actual Cost (APC)	Undercollected Balance from 2022		Base Power Cost (BPC)	Power Cost Adjustor (PCA)	Monthly Under Collection/(Over Collection) of Costs	Power Cost Adjustor Fund Balance **
January-23	Actual	\$524,923	4,185,340	\$0.1254		\$0.0323	\$0.0423		(\$1,936,674)
February-23	Actual	\$209,254	3,667,651	\$0.0571		\$0.0323	\$0.0423	(\$212,697)	(\$2,149,370)
March-23	Actual	\$184,697	4,261,498	\$0.0433		\$0.0323	\$0.0423	\$64,353	(\$2,085,017)
April-23	Actual	\$110,391	3,912,426	\$0.0282		\$0.0323	\$0.0423	\$133,211	(\$1,951,806)
May-23	Actual	\$80,019	3,806,377	\$0.0210		\$0.0323	\$0.0423	\$181,476	(\$1,770,330)
June-23	Estimated	\$115,880	4,249,982	\$0.0273		\$0.0323	\$0.0423	\$203,937	(\$1,566,393)
July-23	Estimated	\$211,623	4,452,522	\$0.0475		\$0.0323	\$0.0423	\$201,169	(\$1,365,225)
August-23	Estimated	\$170,571	4,015,612	\$0.0425		\$0.0323	\$0.0423	\$120,535	(\$1,244,689)
September-23	Estimated	\$151,328	3,846,875	\$0.0393		\$0.0323	\$0.0423	\$128,994	(\$1,115,695)
October-23	Estimated	\$119,419	3,654,765	\$0.0327		\$0.0323	\$0.0423	\$135,649	(\$980,046)
November-23	Estimated	\$169,580	4,220,867	\$0.0402		\$0.0323	\$0.0423	\$153,227	(\$826,819)
December-23	Estimated	\$271,854	4,450,208	\$0.0611		\$0.0323	\$0.0423	\$145,297	(\$681,522)
Total		\$2,319,537	48,724,124	\$0.0476		\$0.0323		\$60,132	(\$621,390)
Distribution Losses			7.0%					\$1,315,283	

** Estimated to reach zero (replenished reserves) in May 2024

Estimated Annual Bill Impacts

APS Billing Comparison

PCA Billing Example for CY2023 - APS Rate Comparison

	Annual kWh	Demand (kW)	Billing Before PCA	PCA (\$/kWh)	Billing After PCA	Increase	APS Annual Billing	% Savings
Residential	21,600	0	\$2,326	\$0.0423	\$3,239	39.25%	\$3,620	11.8%
Small Commercial	111,600	25	\$12,547	\$0.0423	\$17,264	37.60%	\$15,984	-7.4%
Large Commercial	2,008,800	450	\$179,040	\$0.0423	\$263,950	47.42%	\$233,923	-11.4%

**** APS has filed for a 23%+ base rate increase to be effective ??**

Staff PCA Recommendation

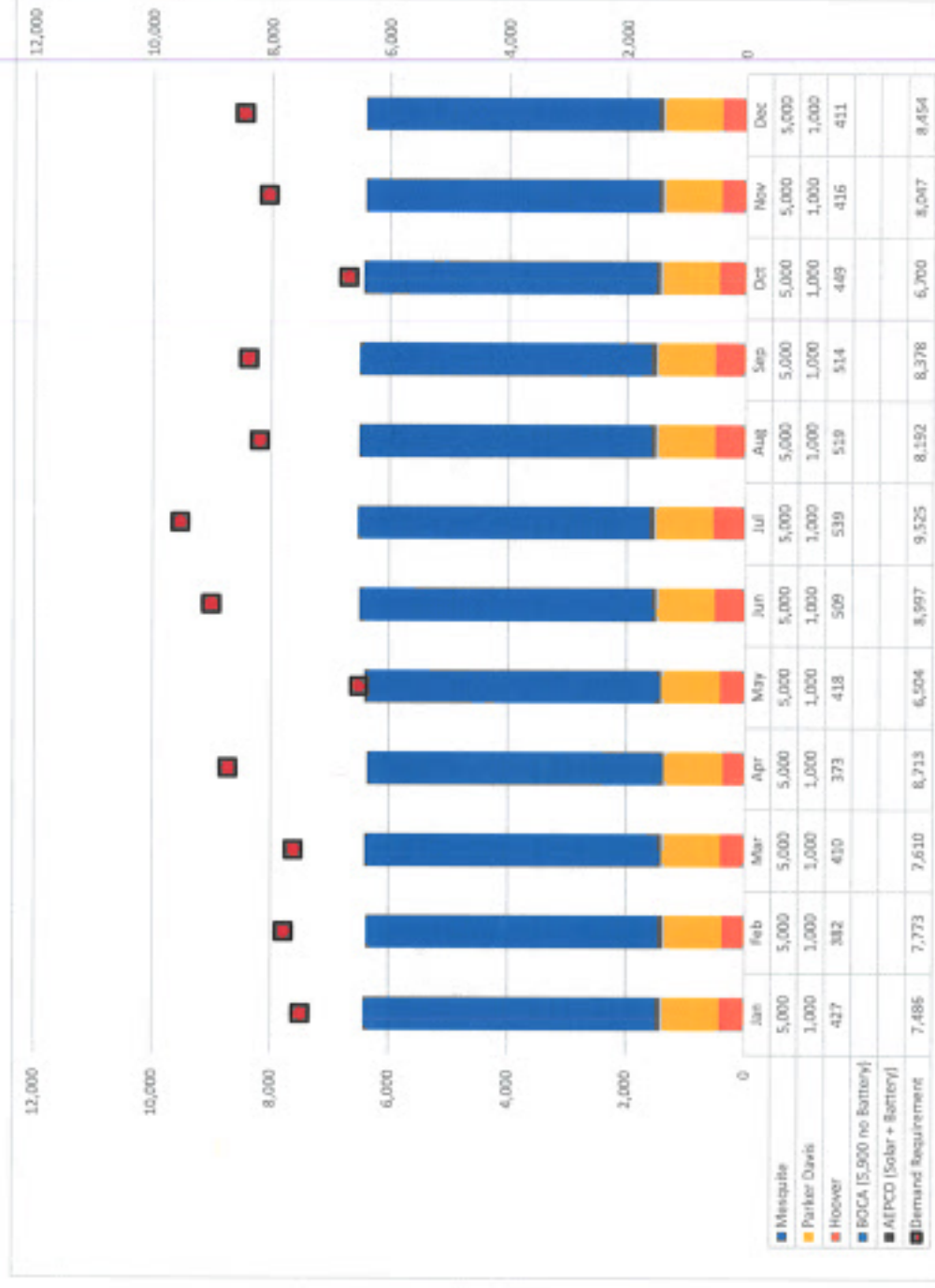
- Maintain current PCA @ **\$0.0423/kWh**. Revisit PCA in late spring 2024 when PCA balancing account is estimated to reach zero.
- Continue to monitor actual power costs and PCA collections for future necessary adjustments (*up or down*).

AEPCO Solar and Battery Project

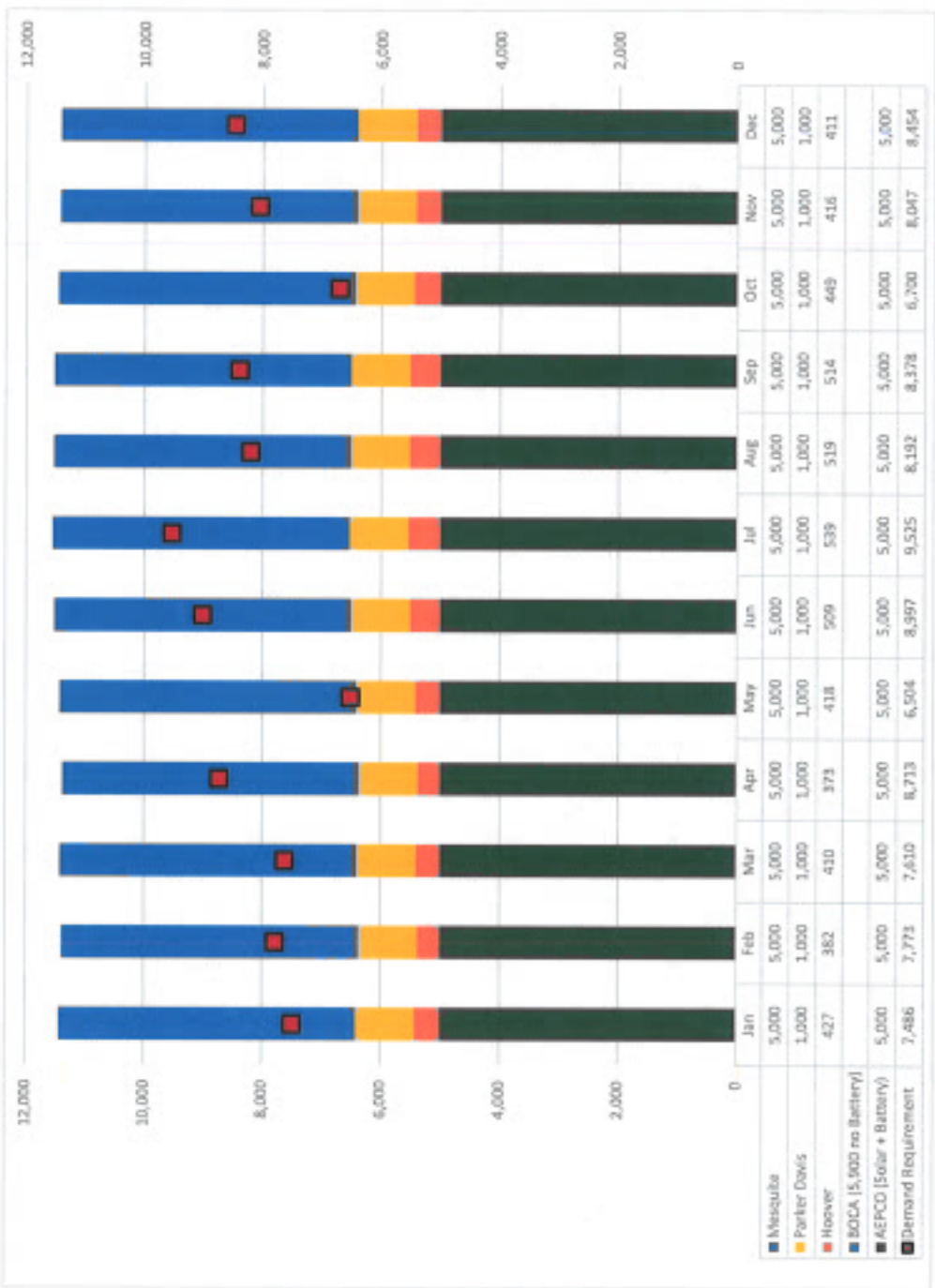
- The City has been approached, through the Southwest Public Power Agency (SPPA), to jointly participate in a new solar and battery project being developed by AEPCO which expected to come online in summer of 2025.
- Current estimates of pricing are very favorable (less than \$0.030/kwh for solar and less than \$8/kw-mo for battery) when federal grants are applied.

Current Monthly Capacity Load & Resources **Without** AEPCO Solar & Battery

Williams needs Capacity

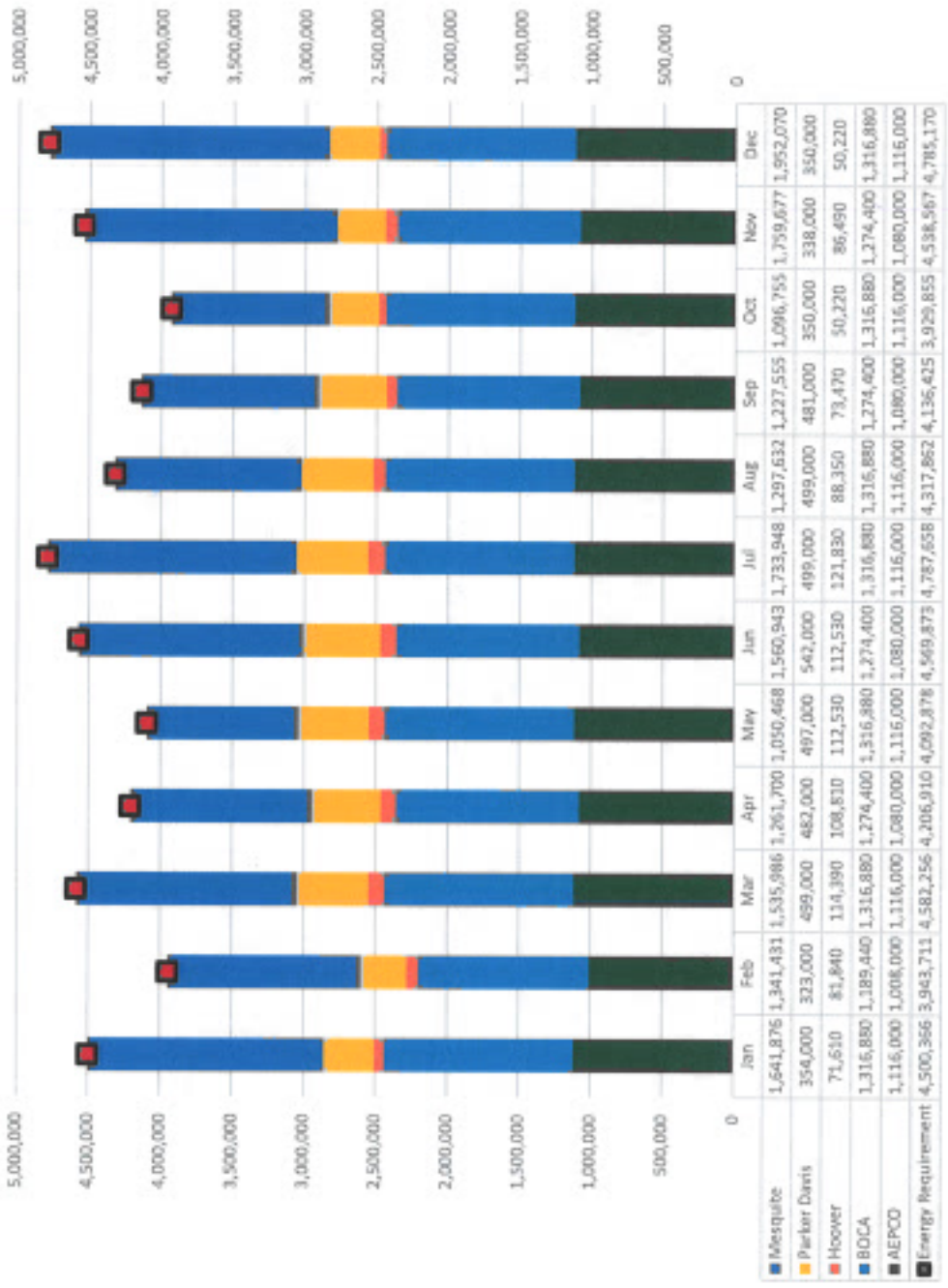


2025 Capacity Load & Resources With AEPCO Solar



2025 Energy Load & Resources With AEPCO Solar

(50% from Solar @fixed price for 15yrs)



Staff Recommendation

- Deadline for expression of interest was 07/14/2023
- Williams requested its proportionate share (5 MW) of the AEPCO Solar project and 5MW of the battery project.

Purchase Order

P. O. Number: 496

City of Williams
113 S First St
Williams AZ 86046

PHONE: 928-635-4451
FAX: 928-635-4495



To: 12937

PIKE GROUP
POWER CONTRACTING LLC
ATTN: TREASURY
PO BOX 868
MT. AIRY NC 27030

Ship to:

CITY OF WILLIAMS
113 S FIRST ST
WILLIAMS AZ 86046

P. O. Date	Created By	Requested By	Department	Approved By	Req Number
07/24/2023	kayhill		550 - ELECTRIC		0

Quantity	Description	Activity No.	Unit Price	Total
1.00	2 & 3 OF 4KV-12KV CONVERSION 55-000-4480.000	0	539,821.00	539,821.00
SHIPPING / HANDLING				
SALES TAX				
TOTAL PO AMOUNT				539,821.00

Notes:

Authorized Signature



POWER CONTRACTING

2640 W. Lone Cactus Dr, Phoenix, AZ 85027

City of Williams

113 South 1st Street

Williams, Arizona 86046-2549

Attn: Tim Pettit, City Manager

PAYMENT APPLICATION

Invoice # 7030

Project # 19-20109-102

Invoice Date: 7/20/2023

Contract/PO# RFS Ph 2 & 3

Power Job # 19-20109-102

Project Title / Description

Phase 2 & 3 of 4kV-12kV Conversion

Quantity Cutoff Date: 7/31/2023

ORIGINAL CONTRACT AMOUNT	-----	\$447,122.00
APPROVED CHANGES	-----	\$92,699.00
CURRENT CONTRACT AMOUNT		\$539,821.00
EARNED TO DATE		\$539,821.00
LESS: RETENTION		\$53,982.10
LESS: PRIOR NET PAY REQUESTS		\$391,529.25
CURRENT PAYMENT DUE		\$94,309.65
Tax Included		\$0.00
UNBILLED CONTRACT AMOUNT		(\$0.00)

Authorized Signature: _____

Kevin L. Edgett, Director Contract Administration

Date: July 20, 2023

55-000 - 4480

113,295.00



SCHEDULE OF VALUES

PCL JOB #: 19-20105-102

Contract/PO#

RFS Ph 2 & 3

PAY APP # 04

AS OF: 7/31/2023

Phase 2 & 3 of 4KV-12KV Conversion											
TASK	DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	CONTRACT VALUE	PREVIOUSLY INVOICED	QUANTITY THIS PERIOD	COMPLETED THIS PERIOD	% THIS PERIOD	% TO DATE	REMAINING TO COMPLETE
Price Bid Sheet "B"											
1	Total Labor Costs	1	LS	\$ 383,930.00	\$383,930.00	\$383,930.00		\$0.00	0%	100%	\$0.00
2	Total Equipment Use Costs	1	LS	\$ 59,013.00	\$59,013.00	\$59,013.00		\$0.00	0%	100%	\$0.00
3	Trash and Sanitation facilities costs	1	LS	\$ 5,364.00	\$5,364.00	\$2,682.00		\$2,682.00	50%	100%	\$0.00
4	Hauling and Disposal costs	1	LS	\$ 5,535.00	\$5,535.00	\$2,757.50		\$2,757.50	50%	100%	\$0.00
5	Security Services costs	1	LS	NA	\$0.00	\$0.00		\$0.00	0%	0%	\$0.00
6	Taxes - Section 10 (Excl. labor & APIS materials provided)	1	LS	NA	\$0.00	\$0.00		\$0.00	0%	0%	\$0.00
7	Other limited costs (permits, admin, travel, etc.)	1	EA	\$ 13,280.00	\$13,280.00	\$6,640.00		\$6,640.00	50%	100%	\$0.00
8	NO SALES TAX	1	LS	\$ -	\$0.00	\$0.00		\$0.00	0%	0%	\$0.00
CONTRACT TOTAL					\$447,122.00	\$435,032.50		\$12,089.50	100%		\$0.00
CHANGE ORDERS (ADDITIONS/DELETIONS)											
CHANGE NOTICE No 01											
9	PH2 SHEET3 - R&R Insulators	7	EA	\$ 1,000.00	\$7,000.00	\$0.00		\$7,000.00	100%	100%	(\$0.00)
10	PH2 SHEET4 - R&R XFMR	1	EA	\$ 3,600.00	\$3,600.00	\$0.00		\$3,600.00	100%	100%	(\$0.00)
11	PH3 SHEET2 - R&R Pole	1	EA	\$ 7,900.00	\$7,900.00	\$0.00		\$7,900.00	100%	100%	(\$0.00)
12	PH3 SHEET2 - R&R XFMR	1	EA	\$ 3,600.00	\$3,600.00	\$0.00		\$3,600.00	100%	100%	(\$0.00)
13	PH3 SHEET2 - R&R Insulators	12	EA	\$ 1,000.00	\$12,000.00	\$0.00		\$12,000.00	100%	100%	(\$0.00)
14	PH3 SHEET3 - R&R Pole	2	EA	\$ 7,900.00	\$15,800.00	\$0.00		\$15,800.00	100%	100%	(\$0.00)
15	PH3 SHEET3 - R&R XFMR	2	EA	\$ 3,600.00	\$7,200.00	\$0.00		\$7,200.00	100%	100%	(\$0.00)
16	PH3 SHEET4 - R&R Pole	1	EA	\$ 7,900.00	\$7,900.00	\$0.00		\$7,900.00	100%	100%	(\$0.00)
17	PH3 SHEET4 - R&R XFMR	1	EA	\$ 3,600.00	\$3,600.00	\$0.00		\$3,600.00	100%	100%	(\$0.00)
18	PH3 SHEET4 - R&R Insulators	4	EA	\$ 1,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	100%	(\$0.00)
19	PH3 SHEET6 - R&R XFMR CREDIT	1	EA	\$ (3,600.00)	(\$3,600.00)	\$0.00		-\$3,600.00	100%	100%	(\$0.00)
20	PH3 SHEET6 - R&R Insulators	3	EA	\$ 1,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	100%	(\$0.00)
21	MOB/DEMOL	1	EA	\$ 20,699.00	\$20,699.00	\$0.00		\$20,699.00	100%	100%	(\$0.00)
22	CO-Sales Tax NONE	1	LS	N/A	\$0.00	\$0.00		\$0.00	100%	0%	(\$0.00)
CHANGE ORDER TOTALS					\$92,699.00	\$0.00		\$92,699.00	100%	0%	(\$0.00)
TOTAL					\$539,821.00	\$435,032.50		\$104,788.50	19%	100%	(\$0.00)

SUMMARY OF PAY APPLICATIONS		
A	Original Contract Sum	\$447,122.00
B	Change Orders (Net Change)	\$92,699.00
C	Contract Sum to Date	\$539,821.00
D	Total Completed to Date (EARNED TO DATE)	\$539,821.00
E	Total Completed Current Period	\$104,788.50
F	No Sales Tax per City of Williams	\$0.00
G	Retainage This Period	\$10,478.85
H	Total Retainage to Date	\$53,982.10
I	Total Completed to Date Less Retainage	\$485,838.90
J	Total Previous Payment Requests	\$391,529.25

Client Signature: _____

Date: _____

Power Contracting Signature: _____

Kevin L. Edgett, Director Contract Administration

Date: _____

JUL 20, 2023

SCHEDULE OF VALUES

SCHEDULE OF VALUES											
PCL JOB # : 19-20108-102		Contract/PO#		RFS Ph 2 & 3		PAY APP # 04		AS OF: 7/31/2023			
Phase 2 & 3 of 4KV-12KV Conversion											
TASK	DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	CONTRACT VALUE	PREVIOUSLY INVOICED	QUANTITY THIS PERIOD	COMPLETED THIS PERIOD	% THIS PERIOD	% TO DATE	REMAINING TO COMPLETE
J	Current Request for Payment			\$94,309.65							
K	Balance of Contract Sum			\$0.00							

Kevin Edgett

From: Tim Pettit <TPettit@williamsaz.gov>
Sent: Thursday, July 20, 2023 6:58 AM
To: Christopher Steffes
Cc: Jeffrey J. Woner; Don Dent (d52dent@gmail.com); Aaron Anderson; Luke McPhee; Matt Horne; Barbara Bell; saf@krsaline.com
Subject: RE: WA585497 & WA590667 / Williams 4-12kV Conversion PH2&3 - July Billing

This Message is From an External Sender

This message came from outside your organization. Use caution when viewing attachments or clicking on links if you do not recognize the sender or were not expecting the email.

Good Morning Chris,

I don't see any issues or have any questions. Approved

Thank you,

Tim Pettit
City Manager
113 S. 1st Street
Williams, AZ 86046
928-635-4451 ext. 201
tpettit@williamsaz.gov

Please do not forward or hit reply all. All messages created in this system may be a public record subject to disclosure under the Arizona Public Records Law (A.R.S. 39-121) with no expectation of confidentiality or privacy related to the use of this technology, other than those provided in State Law.

In addition, to ensure compliance with the Open Meeting Law, Council members who are recipients of this message should not forward it to other members of the Council of the City of Williams. Council Members may reply to a staff member regarding this message, but they should not send a copy of a reply to other Council.

From: Christopher Steffes <CSteffes@powerllc.com>
Sent: Wednesday, July 19, 2023 3:05 PM
To: Tim Pettit <TPettit@williamsaz.gov>
Cc: Jeffrey J. Woner <jjw@krsaline.com>; Don Dent (d52dent@gmail.com) <d52dent@gmail.com>; Aaron Anderson <AAnderson@williamsaz.gov>; Luke McPhee <LMcPhee@powerllc.com>; Matt Horne <MHorne@powerllc.com>; Barbara Bell <BBell@williamsaz.gov>; saf@krsaline.com
Subject: WA585497 & WA590667 / Williams 4-12kV Conversion PH2&3 - July Billing
Importance: High

Hi Tim,

Please see attached billing for your approval. Let me know if you have any questions.

Thanks,

Christopher Steffes
Project Manager II

Power Contracting, LLC
2640 W Lone Cactus Dr
Phoenix, AZ 85027
M: 602.513.1162
CSteffes@powerllc.com
www.powerllc.com



POWER CONTRACTING



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Purchase Order

P. O. Number: 495

City of Williams
113 S First St
Williams AZ 86046

PHONE: 928-635-4451
FAX: 928-635-4495



To: 12479

C AND E PAVING & GRADING LLC
PO BOX 551
FLAGSTAFF AZ 86002

Ship to:

CITY OF WILLIAMS
113 S FIRST ST
WILLIAMS AZ 86046

P. O. Date	Created By	Requested By	Department	Approved By	Req Number
07/24/2023	kayhill		550 - ELECTRIC		0

Quantity	Description	Activity No.	Unit Price	Total
1.00	EAST ROUTE 66 PAVING	21-000-8950.011 43	\$17,587.20	\$17,587.20
SHIPPING / HANDLING				
SALES TAX				
TOTAL PO AMOUNT				517,587.20

Notes:

Authorized Signature

C AND E PAVING & GRADING, LLC

P.O. Box 551
FLAGSTAFF, ARIZONA 86002
(928) 774-4133

INVOICE

RECEIVED

JUL 17 2023

DATE
7/5/2023

INVOICE #
070523

BILL TO:

Attn: Acts. Payable - Karen
CITY OF WILLIAMS
113 S. First Street
Williams, Arizona 86046

City of Williams

P.O. NUMBER	TERMS	PROJECT
	Due on receipt	CITY OF WILLIAMS - 2023

QUANTITY	DESCRIPTION	RATE	AMOUNT																		
	City of Williams East Route 66 Paving (119,400.41) L.S.	517,587.20	517,587.20																		
<table border="1"><tr><td>GL Acct #</td></tr><tr><td> </td></tr><tr><td>Dept Head Signature</td></tr><tr><td> </td></tr><tr><td>Signature Date</td></tr><tr><td> </td></tr></table>		GL Acct #		Dept Head Signature		Signature Date		<p>Act 43</p> <table border="1"><tr><td>Invoice Date</td><td>GL Period</td></tr><tr><td>7/5/23</td><td>7/23</td></tr><tr><td>Payment Date</td><td>Amount</td></tr><tr><td> </td><td>517,587.20</td></tr><tr><td>FIN</td><td>CN</td></tr><tr><td> </td><td> </td></tr></table>		Invoice Date	GL Period	7/5/23	7/23	Payment Date	Amount		517,587.20	FIN	CN		
GL Acct #																					
Dept Head Signature																					
Signature Date																					
Invoice Date	GL Period																				
7/5/23	7/23																				
Payment Date	Amount																				
	517,587.20																				
FIN	CN																				

Left message 7/19/23 9:25 from Joley.
Thank you!

No added expenses per Joley at C+E paving (928) 774-4133

TOTAL \$517,587.20

WOODSON

ENGINEERING & SURVEYING

124 N. Elden Street • Flagstaff, AZ 86001
(928) 774-4636 • www.woodsoneng.com

July 12, 2023

Tim Pettit
City of Williams
113 S First St
Williams, AZ 86046

Re: 119400.41 – William East Route 66 Paving, Contractor's Payment Application No. 1

Dear Mr. Pettit:

We have reviewed C&E Paving's Payment Application No. 1 for the referenced project and have found no issues with their request for a current payment of \$517,587.20. This will be the first and only contractor payment application for the project therefore no retainage will be necessary.

We approve Payment Application No. 1 as correct and recommend payment to C&E Paving.

Sincerely,

WOODSON ENGINEERING



Michael Janes, PE
Project Manager

Karen Hill

From: Tim Pettit
Sent: Thursday, July 13, 2023 2:07 PM
To: Barbara Bell; Karen Hill
Cc: mjan@ardurra.com; Aaron Anderson
Subject: FW: Revised East Route 66 Paving Contractor Payment Application
Attachments: 2023.7.12 Williams East Route 66 Pay App #1 Approval Letter.pdf

Our engineers have reviewed and approved this pay app and I also approve

Mike is working on the reimbursements

Tim Pettit
City Manager
113 S. 1st Street
Williams, AZ 86046
928-635-4451 ext. 201
tpettit@williamsaz.gov

Please do not forward or hit reply all. All messages created in this system may be a public record subject to disclosure under the Arizona Public Records Law (A.R.S. 39-121) with no expectation of confidentiality or privacy related to the use of this technology, other than those provided in State Law.

In addition, to ensure compliance with the Open Meeting Law, Council members who are recipients of this message should not forward it to other members of the Council of the City of Williams. Council Members may reply to a staff member regarding this message, but they should not send a copy of a reply to other Council.

From: Michael Janes <mjan@woodsoneng.com>
Sent: Wednesday, July 12, 2023 3:06 PM
To: Tim Pettit <TPettit@williamsaz.gov>; Aaron Anderson <AAnderson@williamsaz.gov>
Subject: Revised East Route 66 Paving Contractor Payment Application

Tim and Aaron,
Please find the revised payment application for the East Route 66 Paving Project.

Please review and process for payment.

PLEASE NOTE THE NEW EMAIL ADDRESS



Michael Janes, PE
Engineering Manager
O: 928-774-4636 | M: 928-266-2809
124 N Elden St., Flagstaff, AZ 86001
mjan@ardurra.com | www.ardurra.com



Karen Hill

From: Barbara Bell
Sent: Thursday, July 20, 2023 2:49 PM
To: Karen Hill
Subject: RE: coding for invoice

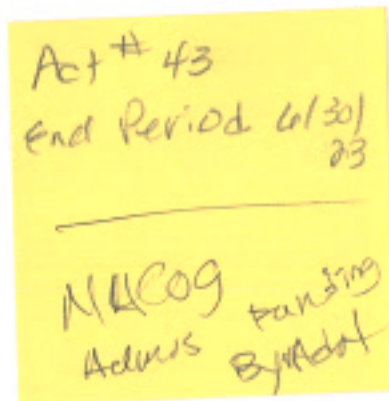
EXPENSES: 21-000-8950.011
REVENUE: 21-000-3950.011

From: Karen Hill <KHill@williamsaz.gov>
Sent: Tuesday, July 18, 2023 4:32 PM
To: Barbara Bell <BBell@williamsaz.gov>
Subject: RE: coding for invoice

It is for the for East Route Paving.
I have attached the invoice along with the documentation.



Karen (Kay) Hill
Accounting Clerk
(928) 635-4451
113 South 1st Street
Williams, AZ. 86046
khill@williamsaz.gov



From: Barbara Bell <BBell@williamsaz.gov>
Sent: Tuesday, July 18, 2023 3:15 PM
To: Karen Hill <KHill@williamsaz.gov>
Subject: RE: coding for invoice

What is it for?

From: Karen Hill <KHill@williamsaz.gov>
Sent: Tuesday, July 18, 2023 3:00 PM
To: Barbara Bell <BBell@williamsaz.gov>
Subject: coding for invoice

Also,

Do we have the GL account for C and E Paving set up and will it need to go under 43 Act code?

Purchase Order

P. O. Number: 494

City of Williams
113 S First St
Williams AZ 86046

PHONE: 928-635-4451
FAX: 928-635-4495



To: 12020

GOBLE SAMPSON ASSOCIATES INC
1745 S ALMA SCHOOL RD
STE 275
MESA AZ 85210

Ship to:

CITY OF WILLIAMS
113 S FIRST ST
WILLIAMS AZ 86046

P. O. Date	Created By	Requested By	Department	Approved By	Req Number
07/20/2023	kayhill		600 - WATER		0

Quantity	Description	Activity No.	Unit Price	Total
1.00	530 DUN/R2 PUMP	60-000-5250.000	12,745.00	12,745.00
1.00	15 METER BOX OF 8.0X2.4 MARPRENE	60-000-5250.000	597.00	597.00
SHIPPING / HANDLING				300.00
SALES TAX				1,107.39
TOTAL PO AMOUNT				14,749.39

Notes:

Authorized Signature

**City of Williams, Arizona
Requisition Form**

Date: <i>7/20/23</i>	Requested by: <i>Albert Rincon</i>	City Department: <i>Water</i>
-------------------------	---------------------------------------	----------------------------------

P.O. # <i>494</i>	Vendor # <i>1745</i>	
----------------------	-------------------------	--

Vendor Name & Address: *Gobel Sampson* *Mesa, AZ, 85200*
Salma School Rd, Suite 275

☒ Check Here if a PO is required ☐ Check Here if this is a New Vendor (if so, please attach W-9 & certificate of insurance)

☒ Check Here if this Purchase Exceeds \$10,000 City Council Approval Date: _____

Item Requested	QTY	Account Number	Cost Per Unit	Total Cost
<i>530 DWN/R2 chem pump</i>	<i>1</i>	<i>60-5250</i>	<i>12,745</i>	<i>\$ 12,745.</i>
<i>15 meters of Chem tubing</i>	<i>1</i>	<i>60-5250</i>	<i>597</i>	<i>\$ 597.</i>
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

*all.
41.*

NOTES: <div style="text-align:right"><i>1107.39</i></div>	FREIGHT	<i>\$ 300</i>	<i>288.00</i>
	TAX	<i>\$ 1108</i>	<i>12.00</i>
	TOTAL	<i>\$ 14,749.39</i>	<i>1043.09</i> <i>41.30</i>

Department Head Approval	Finance Approval	City Manager Approval



GOBLE SAMPSON ASSOCIATES INC.

PRICE QUOTE

TO: Albert Rincon
DATE: July 19, 2023
PROJECT: Watson Marlow 530 pump
TERMS: Net 30-days from invoice date. 1-1/2% interest per month charged on delinquent accounts.

GOBLE SAMPSON ASSOCIATES is pleased to offer the following Proposal and Pricing for your review.

Quantity	Description	Price (ea)
1	050.915N.2LA: 530DuN/R2 pump	\$12,745
1	902.0080.024: 15 meter box of 8.0x2.4 (5/16x3/32) Marprene Tubing	\$597
	Subtotal	\$13,342
1	Taxes	\$1,107.39
1	Freight	\$300.00
	TOTAL	\$14,749.39

Prices are firm if Proposal accepted within 30-days from proposal date. Invoices are payable within 30-days from Invoice date. Retentions of any (%) on invoices, backcharges, or liquidated damages, will not be accepted unless pre-approved in writing by an officer of Goble Sampson Associates, Inc. The attached Terms and Conditions become a part of this offer to sell.

ACCEPTANCE:

Purchaser _____

By _____

Date _____



GOBLE SAMPSON ASSOCIATES INC.

TERMS AND CONDITIONS

The following Terms and Conditions are an integral part of Goble Sampson Associates, Inc. attached offer to sell equipment or services stated in this Proposal for use specifically on this project.

- A. **SHIPMENT:** Estimated shipment is per Manufacturer's estimate. Goble Sampson Associates, Inc. is not responsible for delay in shipment or delivery of any kind beyond our control.
- B. **TERMS:** The prices quoted by Goble Sampson Associates, Inc. are subject to the following payment terms:
1. Net amount due in thirty (30) days after date of each invoice on all orders. Purchaser's payment of invoices shall not be contingent or dependent upon prior receipt of any payment to Purchaser from third parties.
 2. Any invoice unpaid after 30 days from invoice date will be subject to interest charges of 2% per month, compounded.
 3. No Retainer is Allowed per the Terms and Conditions of this offer to sell.
 4. Lien laws and Bonding Company requirements are such that Goble Sampson Associates, Inc. must file claim with City, Bonding Company and Engineer within 60 days from date of invoice on unpaid accounts in order to protect reserve of amounts to cover supplier's unpaid invoice. This is in no way reflective of Contractor's ability to pay only a required action dictated by State Lien Laws and Bonding Companies. Therefore, Goble Sampson claim forms will be filed with the City, Bonding Company and Engineer 10 days before any account receivable becomes 60 days old.
 5. Equipment cannot be returned and an order, once accepted and approved, cannot be canceled, without prior written consent. In case of cancellation, Buyer agrees to reimburse Goble Sampson Associates, Inc. for all costs incurred plus a mark-up of 20% for overhead expenses.
- C. **TAXES:** We do not include in this Quotation any Federal, State or Municipal Sales, Use or Gross Income Tax which may be chargeable against the equipment offered. Any such tax which the Seller shall be liable for the payment or collection of shall be paid by the Buyer, although not specifically set out as an item in this Proposal.
- D. **PENALTIES:** There are no penalties or liquidated damages assessed except as may be specifically provided for in this Proposal.
- E. **CLAIMS FOR LOSS OR DAMAGE IN TRANSIT:** Since material is sold "FOB Factory" or "FOB Factory, freight allowed to destination", the responsibility for filing claims for loss or damage in transit is the Buyers. We will assist and cooperate with the Buyer in handling such problems.
- F. **WARRANTY & SERVICE:** Goble Sampson Associates, Inc. warranties on equipment are limited to the warranty provided to the Purchaser by the Manufacturer of the specific equipment contained in this Proposal. Start-up or operation of equipment containing electrical or electronic components by unauthorized persons and damage resulting from unauthorized operation will be sufficient grounds to void all warranties on that equipment unless it has been previously checked out and operated by qualified personnel of the manufacturer or their representatives. If such failure is attributable to defects in the material furnished and found to have existed at the time of delivery, the Seller's liability shall be limited to furnishing necessary replacement material or parts. No liability is assumed by Goble Sampson Associates, Inc. under any conditions for installation, labor or materials associated with the installation of Seller's materials, unless installation is an integral part of this Proposal and are supplied by Goble Sampson Associates, Inc. This Proposal is for equipment only, and unless stipulated otherwise, does not include field service of any kind. Service will be charged at a rate of \$420.00 per day, plus travel and living expenses. Two weeks minimum advance notice in writing for start-up service is required. Start-up or supervision service will not be provided by Manufacturer or Goble Sampson Associates, Inc. on equipment covered by this Proposal if payment for equipment is not current, per Item B(1) of these Terms and Conditions.
- G. **ACCEPTANCE OF THE PROPOSAL:** This proposal is subject to Buyer's offer to purchase and to the subsequent acceptance of an Officer of Goble Sampson Associates, Inc. Thereupon it will become the entire Agreement between Buyer and the Seller notwithstanding any previous communications or negotiations, whether oral or written. There are no covenants, agreements, inducements, guarantees, warranties, additions or considerations other than as set out specifically in this Proposal. The parties intend to be legally bound by this Agreement and to be governed by Colorado law upon the execution of this instrument as a contract. In the event the Buyer issues his own purchase order or prepares a contract based on this Proposal, the Terms and Conditions of this Proposal shall be deemed to be incorporated in the said purchase order or contract unless exception is specifically taken.
- H. **SPECIAL CONDITIONS:** No back charges or delay in payment of equipment shipped or services performed will be accepted by Goble Sampson Associates, Inc. unless authorized in advance and confirmed in writing by Goble Sampson Associates, Inc. We wish to assure you that Goble Sampson Associates, Inc. will do its utmost to meet your required delivery dates; however, we cannot be held responsible for delays and shortages of material caused by conditions beyond our control.

GOBLE SAMPSON ASSOCIATES, INC.

By Nicole Devins

Date July 19, 2023

Purchase Order

P. O. Number: 492

City of Williams
113 S First St
Williams AZ 86046

PHONE: 928-635-4451
FAX: 928-635-4495



To: 3000

DANA KEPNER CO INC
PO BOX 710281
DENVER CO 80271-0281
USA

Ship to:

CITY OF WILLIAMS
113 S FIRST ST
WILLIAMS, AZ. 86046

P. O. Date	Created By	Requested By	Department	Approved By	Req Number
07/18/2023	kayhill		600 - WATER		0

[illegible]

Notes:

Authorized Signature

RECEIVED

JUL 07 2023

Invoice Date	GL Period
7/7/23	7/23
Paym Date	Amount
8/1/23	15880.98

Dana Kepner Company, LLC
Western Industrial Supply, LLC

City of Williams
Invoice - Direct Billing

Customer #	Invoice Date	Invoice #
92310000	7/7/23	9308560-00
Customer PO #	PO Date	Page #
SENSUS YEARLY SUPPORT	5/3/23	1 of 1

Bill To
CITY OF WILLIAMS
113 S 1ST ST
WILLIAMS, AZ 86046

GL Acct #
600-4350
Dept Head Signature
<i>[Signature]</i>
Signature Date
7/10/23

Ship To
CITY OF WILLIAMS
113 S 1ST ST
WILLIAMS, AZ 86046

Instructions				Remit To
Ship Point	Via	Shipped	Terms	Dana Kepner Company, LLC
		7/6/23	Net 30 Days	PO Box 710281
				Denver, CO 80271-0281

Notes

CALL ALBERT TO SCHEDULE ALL DELIVERIES
928-864-9205

** COVERAGE FROM 7/1/23 TO 6/30/24 **

Line	Product and Description	Order Quantity	Backorder Quantity	Shipped Quantity	Qty UM	Unit Price	Price UM	Amount(Net)
174	SAASFEENS ANNUAL RNI SAAS FEE	1.00	0.00	1.00	each	9610.3	each	9,610.30
274	M400WNS M 400 1 YEAR EXTENDED WARRANTY	1.00	0.00	1.00	each	1707.05	each	1,707.05
374	SAFNS ANALYTICS ESSENTIAL ANNUAL FEE	1.00	0.00	1.00	each	3074.84	each	3,074.84

3	Lines Total	Qty Shipped Total	3.00	Subtotal	14,392.19
				City Tax	503.73
				County Tax	187.09
				State Tax	805.97
				Total Due	15,888.98

Staff Report



To: Mayor and Council

From: Barbara Bell, Finance Director

Date: July 21, 2023

Subject: Adoption of FY 2023-2024 Budget

Background:

On, July 6, 2023, the City Council approved the Tentative Budget for the 2023-2024 Fiscal Year setting the cap at \$42,571,069. Several items are included in the budget, per meetings with Departments, City Manager and City Council. Some of the items included in this budget are an increase to the City's salary table to include COLA (Cost of Living Adjustment), capital projects, airport improvements and several grant applications that are yet to be awarded.

Fiscal Impact:

By adopting the fiscal year budget, staff and City Council will have a guide to follow the Council's priorities throughout the year. Each department will be accountable for their staff, expenditures, and generated revenues.

Recommendation:

Staff recommends that City Council formally adopt the FY2023-2024 budget as presented in the adopted Tentative budget that includes the Salary Table cost of living adjustment.

Enclosed: Schedule A
 Salary Table

City/Town of Williams, AZ
Summary Schedule of estimated revenues and expenditures/expenditures
Fiscal year 2024

Fiscal year	a	b	c	d	Funds							Total all funds
					General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	
2023				E 1	18,182,279	4,340,462	552,842	0	56,860	21,271,353	0	36,398,932
2023				E 2	7,715,322	1,127,821	478,101	0	34,766	14,107,402	0	23,452,632
2024				3	0	0	0	0	0	0	0	0
2024				B 4	632,947							632,947
2024				B 5								0
2024				C 6	12,209,327	6,593,417	0	0	159,859	18,879,550	0	37,448,304
2024				D 7	0	0	0	0	0	3,448,834	0	3,448,834
2024				D 8	0	0	0	0	0	3,448,834	0	3,448,834
2024				D 9	160,000	460,118	190,084	0	0	1,038,080	0	1,810,202
2024				D 10	292,453	517,749	0	0	0	1,038,080	0	1,810,202
2024				11								0
2024				12								0
2024				E 13	13,138,539	9,593,866	190,864	0	159,859	16,440,359	0	39,122,235

Expenditure limitation comparison

- 1 Budgeted expenditures/expenditures
- 2 Add/subtract: estimated net reconciling items
- 3 Budgeted expenditures/expenditures adjusted for reconciling items
- 4 Less: estimated exclusions
- 5 Amount subject to the expenditure limitation
- 6 EEC expenditure limitation or voter-approved alternative expenditure limitation

	2023	2024
1	\$ 36,398,932	\$ 42,571,069
2		
3	36,398,932	42,571,069
4		
5	\$ 36,398,932	\$ 42,571,069
6	\$	\$

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes expenditure/expenditure adjustments approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent beginning fund balance/(deficit) or net position/(deficit) amounts except for nonspendable amounts (e.g., prepaids and inventories) or amounts legally or contractually required to be maintained in trust (e.g., principal of a permanent fund). See the Instructions tab, cell C17 for more information about the amounts that should and should not be included on this line.

City of Williams
Salary Table - Effective July 2023

approved: July 27, 2023

Grade	Position (years of service)	Step 1 Begin	Step 2 1 year	Step 3 2 years	Step 4 3 years	Step 5 5 years	Step 6 7 years	Step 7 9 years	Step 8 12 years	Step 9 15 years	Step 10 18 years
1	not applicable										
2	not applicable										
3	Administrative Assistant I										
	Associate I Interns Librarian I Recreation Aide I Seasonal Labor	\$16.89	\$17.35	\$17.82	\$18.28	\$18.75	\$19.21	\$19.67	\$20.14	\$20.60	\$21.07
		\$35,131	\$36,069	\$37,066	\$38,022	\$39,000	\$39,957	\$40,914	\$41,891	\$42,848	\$43,826
4	Administrative Assistant II										
	Associate II Cashier Custodian Head Lifeguard Laborer I Recreation Coordinator II Seasonal Labor	\$18.60	\$19.12	\$19.64	\$20.16	\$20.68	\$21.20	\$21.72	\$22.25	\$22.77	\$23.29
		\$38,688	\$39,770	\$40,851	\$41,933	\$43,014	\$44,096	\$45,178	\$46,260	\$47,362	\$48,443
5	Animal Control Officer										
	Aquatic Coordinator Custodian II Laborer II Operations Manager Planner I	\$20.46	\$21.04	\$21.62	\$22.21	\$22.79	\$23.37	\$23.94	\$24.54	\$25.12	\$25.71
		\$42,557	\$43,763	\$44,970	\$46,197	\$47,403	\$48,610	\$49,795	\$51,043	\$52,250	\$53,477
6	Account Clerk I										
	IT Tech Building Inspector I Cadet Equipment Operator I Fire Inspector I Dispatcher I Librarian II Mechanic I Victim Adv/CSO	\$22.46	\$23.11	\$23.76	\$24.41	\$25.06	\$25.72	\$26.37	\$27.02	\$27.67	\$28.32
		\$46,717	\$48,069	\$49,421	\$50,773	\$52,125	\$53,498	\$54,850	\$56,202	\$57,554	\$58,906

Salary Table - Effective July 2023

Grade	Position (years of service)	Step 1 Begin	Step 2 1 year	Step 3 2 years	Step 4 3 years	Step 5 5 years	Step 6 7 years	Step 7 9 years	Step 8 12 years	Step 9 15 years	Step 10 18 years
7	Account Clerk II										
	Administrative Assistant III										
	Assist Golf Superintendent										
	Building Inspector II										
	Deputy City Clerk										
	Dispatcher II	\$24.63	\$25.36	\$26.08	\$26.80	\$27.53	\$28.25	\$28.97	\$29.69	\$30.42	\$31.14
	Equipment Operator II										
	Executive Assistant										
	Fire Inspector II										
	Human Resources Assistant										
8	IT Tech II										
	Mechanic II	\$51,230	\$52,749	\$54,246	\$55,744	\$57,262	\$58,780	\$60,258	\$61,755	\$63,274	\$64,771
	Dispatch Supervisor										
	Detective										
	Librarian										
	Garage/Shop Superintendent										
	Maintenance Superintendent										
	Parks Superintendent										
	Police Officer	\$26.97	\$27.77	\$28.57	\$29.37	\$30.17	\$30.97	\$31.77	\$32.57	\$33.37	\$34.17
	Public Works Superintendent										
9	Recreation Superintendent										
	Sanitation Superintendent										
	Streets Superintendent										
	Water Superintendent										
		\$56,098	\$57,782	\$59,426	\$61,090	\$62,754	\$64,418	\$66,082	\$67,746	\$69,410	\$71,074
	Building Official										
	Golf Course Superintendent										
	Fire Marshall	\$29.47	\$30.36	\$31.24	\$32.17	\$33.01	\$33.89	\$34.78	\$35.66	\$36.55	\$37.43
		\$61,298	\$63,149	\$64,979	\$66,914	\$68,861	\$70,491	\$72,342	\$74,173	\$76,024	\$77,854
	10	**Controller									
Human Resources Supervisor		\$32.16	\$33.13	\$34.11	\$35.08	\$36.05	\$37.03	\$38.00	\$38.98	\$39.95	\$40.92
Police Sergeant											
		\$66,893	\$68,810	\$70,949	\$72,966	\$74,984	\$77,022	\$79,040	\$81,078	\$83,096	\$85,114

City of Williams

Salary Table - Effective July 2023

approved: July 27, 2023

Grade	Position (years of service)	Step 1 Begin	Step 2 1 year	Step 3 2 years	Step 4 3 years	Step 5 5 years	Step 6 7 years	Step 7 9 years	Step 8 12 years	Step 9 15 years	Step 10 18 years
11	**City Clerk **Police Lieutenant **Public Works Director	\$35.04	\$36.11	\$37.18	\$38.25	\$39.32	\$40.39	\$41.46	\$42.53	\$43.60	\$44.67
		\$72,883	\$75,109	\$77,334	\$79,560	\$81,786	\$84,011	\$86,237	\$88,462	\$90,688	\$92,914
12	**Finance Director **Fire Chief	\$41.41	\$42.70	\$43.98	\$45.26	\$46.54	\$47.83	\$49.11	\$50.39	\$51.67	\$52.96
		\$86,133	\$88,816	\$91,478	\$94,141	\$96,803	\$99,486	\$102,149	\$104,811	\$107,474	\$110,157
13	**Police Chief	\$48.69	\$50.21	\$51.74	\$53.26	\$54.79	\$56.31	\$57.84	\$59.36	\$60.89	\$62.41
		\$101,275	\$104,437	\$107,619	\$110,781	\$113,963	\$117,125	\$120,307	\$123,469	\$126,651	\$129,813
14	**City Manager	\$57.00	\$58.80	\$60.60	\$62.40	\$64.21	\$66.01	\$67.81	\$69.61	\$71.41	\$73.21
		\$118,560	\$122,304	\$126,048	\$129,792	\$133,557	\$137,301	\$141,045	\$144,789	\$148,533	\$152,277
15		\$66.53	\$68.65	\$70.77	\$72.88	\$75.00	\$77.12	\$79.24	\$81.36	\$83.48	\$85.60
		\$138,382	\$142,792	\$147,202	\$151,590	\$156,000	\$160,410	\$164,819	\$169,229	\$173,638	\$178,048

** Exempt Employees by Grade & Step

RESOLUTION NO. 1432

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLIAMS, ARIZONA, AUTHORIZING THE PRELIMINARY STEPS TO BE TAKEN TO BECOME A PARTICIPATING EMPLOYER IN THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM ON BEHALF OF THE FULL-TIME (NORMALLY WORKS 40 OR MORE HOURS PER WEEK), PAID MUNICIPAL FIRE FIGHTERS OF THE CITY OF WILLIAMS WHO ARE OR WERE REGULARLY ASSIGNED TO HAZARDOUS DUTY IN THE STATE OF ARIZONA.

WHEREAS, the Public Safety Personnel Retirement System has been created by the State of Arizona in order to provide a uniform, consistent and equitable state-wide program for public safety personnel who are regularly assigned to hazardous duty; and

WHEREAS, pursuant to the terms of said Public Safety Personnel Retirement System, it is optional for a political subdivision to include within said system its full-time (normally works 40 or more hours per week), paid municipal fire fighters; and

WHEREAS, it is deemed in the best interest of the City of Williams to include all full-time (normally works 40 or more hours per week), paid municipal fire fighters who are or were regularly assigned to hazardous duty under the Public Safety Personnel Retirement System as set forth in the Plan's provisions covered by Title 38, (including Chapter 4, Article 3, and Chapter 5, Articles 4 through 5.1 and Articles 7 and 8) of the Arizona Revised Statutes and other applicable law (including Article 29 of the Arizona Constitution, and including common law pertinent to such statutes and Constitution as interpreted by the courts of the State of Arizona) (such statutes and other applicable law being, collectively, the "PSPRS Laws");

NOW THEREFORE BE IT RESOLVED By the City Council of the City of Williams as follows:

1. It is hereby authorized and requested that a preliminary actuarial survey be made to determine the estimated cost of participation, the benefits to be derived, and such other information as may be deemed appropriate, the cost of said survey to be paid by the City of Williams.
2. The City Clerk is hereby authorized to provide and turn over such records as are necessary to make the actuarial survey.
3. The Mayor and City Clerk are authorized to take whatever steps that are necessary to carry out the intent of this Resolution.
4. The City Clerk shall file a certified copy of this resolution with the Board of Trustees of the Public Safety Personnel Retirement System.

Approved by the City Council this _____ day of _____, 20_____.

Mayor

ATTEST:

City Clerk

Staff Report

To: Mayor and Council

From: Pam Galvan

Date: July 24, 2023

Subject: Employment possible conflict of interest



Background: Human resources and city staff have interviewed several candidates for the custodial position within the city maintenance department and have concluded with the hiring of directors relative.

To avoid a conflict of interest, the position will report to the department head, who will report to the City Manager in the event of any issues related to the hire.

Recommendation: Staff recommends hiring.